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THÉÂTRE DU  
**PASSAGE**

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# Technical Rider

## Main Auditorium

Updated on 06.02.2026

Théâtre du Passage  
Passage Maximilien-de-Meuron 4  
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# General information

## Team

|                                     |                      |  |                  |
|-------------------------------------|----------------------|--|------------------|
| Director                            | Robert Sandoz        | <a href="mailto:info@theatredupassage.ch">info@theatredupassage.ch</a>     |                  |
| Administration Manager              | Olivier Blättler     | <a href="mailto:olivier.blattler@ne.ch">olivier.blattler@ne.ch</a>         | +41 32 717 82 01 |
| Technical Director                  | Fabien Goiffon       | <a href="mailto:fabien.goiffon@ne.ch">fabien.goiffon@ne.ch</a>             | +41 32 717 82 10 |
| Stage Manager                       | Pascal Di Mito       | <a href="mailto:pascal.dimito@ne.ch">pascal.dimito@ne.ch</a>               | +41 32 717 82 17 |
| Fly Operator                        | Olivier Rappo        | <a href="mailto:olivier.rappo@ne.ch">olivier.rappo@ne.ch</a>               | +41 32 717 82 17 |
| Sound Operator                      | Simon Jobin          | <a href="mailto:simon.jobin@ne.ch">simon.jobin@ne.ch</a>                   | +41 32 717 82 17 |
| Light Operator                      | Baptiste Ebiner      | <a href="mailto:baptiste.ebiner@ne.ch">baptiste.ebiner@ne.ch</a>           | +41 32 717 82 17 |
| Workshop                            | Pierrot Lany         | <a href="mailto:pierre-olivier.lany@ne.ch">pierre-olivier.lany@ne.ch</a>   | +41 32 717 82 17 |
| Financial specialist                | Carole Burkhardt     | <a href="mailto:carole.burkhardt@ne.ch">carole.burkhardt@ne.ch</a>         | +41 32 717 82 02 |
| Public Relations and Private Events | Baptiste Ruedin      | <a href="mailto:baptiste.ruedin@ne.ch">baptiste.ruedin@ne.ch</a>           | +41 32 717 82 03 |
| HR assistant                        | Lucie Surdez         | <a href="mailto:lucie.surdez@ne.ch">lucie.surdez@ne.ch</a>                 | +41 32 717 82 07 |
| Sponsorship and partnership         | Sarah Corminboeuf    | <a href="mailto:sarah.corminboeuf@ne.ch">sarah.corminboeuf@ne.ch</a>       | +41 32 717 82 04 |
| Production                          | Alice Bouille        | <a href="mailto:alice.bouille@ne.ch">alice.bouille@ne.ch</a>               | +41 32 717 82 16 |
| Public and artist relations         | Yoann Montandon      | <a href="mailto:yoann.montandon@ne.ch">yoann.montandon@ne.ch</a>           | +41 79 324 23 20 |
| Communication                       | Margaux Jubin        | <a href="mailto:margaux.jubin@ne.ch">margaux.jubin@ne.ch</a>               | +41 32 717 82 05 |
| Ticketing                           | Isabelle Rey Steiner | <a href="mailto:isabelle.reysteiner@ne.ch">isabelle.reysteiner@ne.ch</a>   | +41 32 717 79 07 |
| Cultural Outreach Initiatives       | Raphaël Dubois       | <a href="mailto:raphael.dubois@ne.ch">raphael.dubois@ne.ch</a>             | +41 32 717 82 12 |
| Venue Maintenance                   | Frédéric Flückiger   | <a href="mailto:frederic.fluckiger@ne.ch">frederic.fluckiger@ne.ch</a>     | +41 79 925 38 14 |
| Restaurant                          | Brasserie du PasSage | <a href="mailto:info@brasserieDupassage.ch">info@brasserieDupassage.ch</a> | +41 32 717 82 24 |

## Working hours – Technical Crew

1st Shift 09h00 – 13h00

2nd Shift 14h00 – 18h00

3rd Shift 19h00 – 23h00

Nota: This schedule can be modified if necessary depending on previous agreement.

## Access - Artists - Technicians - Trucks - Admin office



Faubourg de l'Hôpital 19b, 2000 Neuchâtel, Switzerland

## Transport

The Swiss law forbids any truck of more than 3.5 tons from driving between 22h00 (10 p.m.) to 05h00 (5 a.m.), as well as on Sundays and on public holidays. If you need to drive with such a vehicle during this timeframe [an authorization is mandatory](#).

If you are driving such vehicles, please make sure to communicate your arrival and departure dates and times. This will ensure that the street is clear of any car that could prevent you from accessing or leaving the theater. We advise you to enter backwards through the gate, as the courtyard space isn't sufficient for this manoeuver.

## Parking

Trucks can usually stay parked next to the theater's loading dock for the whole working time (set up, performance and get out/strike).

The loading dock has direct access to the main stage. It has a goods lift (from the floor's level to the loading dock's level) with a weight loading limit (WLL) of 2000kg.

The dressing rooms and the trap room are accessible from the loading dock with an elevator/lift.

# Venue Information



## Seating Capacity

First rows: 84 seats

Stalls: 437 seats + 20 folding seats

Total capacity: 521 seats + 20 folding seats : 541 numbered seats

## Stage Dimensions

Proscenium Width: 13.8 m

Proscenium Height: 0.8 m

Width of stage (wall to wall): 23 m

Orchestra pit (lifted to stage level) to Backwall : 19 m

Depth from front proscenium to Backwall : 15,5m

Back of Fire Curtain to Backwall: 13,4m

Back of Red Curtain to Backwall: 12,2m

\*NB : ! The front of the proscenium is in a curved shape (see plan) !

## Stage Floor

Our stage floor is made out of Oregon pine, painted in matte black. There are 17 x 9 traps of 1m x 1.1m

Stage load limit (WLL): 800 kg/m<sup>2</sup> (evenly distributed).

The backstage, upstage and wing parts of the stage floor don't have traps.

## Crossover

This area is mainly used as storage and to bring the set from the loading dock to the stage, it has a sliding metallic door to the back of the stage.

Access bay : L 6m × W 4,5m x H 3.5m, with metallic sliding doors leading to the loading dock.  
Storage space: L 12m x W 6m x H 3.5m

## Trap Room (Understage)

Height from Trap Room Floor to metal beams : 2,5m  
Height from Trap Room Floor to bottom of traps : 3,0m

Please contact us if you need to use the Trap Room/Understage.!

## Fly Loft

Stage to Bottom of grid: 17,7m  
Battens Maximum height : 17,2m  
Height under 1st catwalk: 7,8m  
Height under 2nd catwalk: 11,8m  
Height under 3rd catwalk (counterweight loading platform): 15,4m

Upstage Catwalk Depth : 1 m (WWL: 500kg/m<sup>2</sup>)  
Stage right Catwalk Width : 1,8 m (WWL: 500kg/m<sup>2</sup>)  
Stage left Catwalk Width: 1,3 m (WWL: 800kg/m<sup>2</sup>)

Width between the SL Catwalk and the SR Catwalk: 19,9 m  
Depth from Back of Fire Curtain to 2nd Catwalk 12,5m

## Grid

The loft is walkable and accessible via the catwalks. Grid traps can be dismantled if necessary.

Heavy equipment can be brought up through a grid trap upstage right using an electric chain hoist. (WLL: 500kg)

A number of rigging setups are possible as we are equipped with sliding rails to maneuver the electric chain hoists from upstage to downstage. Weight load limit (WLL): 200 kg

## Fly Lines

### **38x battens** (counterweights)

Maximal length: 19,6m

weight loading limit (WLL: 300kg)

**1x batten** (n°14) is equipped with an electrical hoist, which cannot be used for live movements during a show, as it can't be programmed and is noisy. (WWL: 300kg)

Maximal length: 19,6m

**4x lateral battens** (counterweights) (vertical to the proscenium line) (2x Stage Right + 2x Stage Left) (WWL: 200kg)

Maximal Length: 10,8m

All of the counterweight cages are Stage Left. All of the battens can be operated directly from the stage level (Stage Left).

### **Red Velvet Curtain**

Clivia 600 gr/m<sup>2</sup>

Both motorized and manual opening possible. The curtain can fly out.

## Orchestra Pit

The orchestra pit has 3 possible levels:

Trap room level (understage level)

Stalls level

Stage level

Area : 50 m<sup>2</sup>

Capacity : 50 musicians

It can be equipped with enough chairs and music stands necessary for 50 musicians.

The orchestra pit (on trap room/understage level) can be accessed on both sides. Toilets and green room nearby.

The orchestra pit is equipped with a dedicated ventilation, heating, and AC system.

A video monitor for the conductor is available.

## Dressing Rooms

All the dressing rooms are one floor higher than the stage floor, and are upstage. Accessibility by taking the elevator (stage right) or up the stairs (stage right and stage left).

1x big dressing room for 10 people (with showers)

2x dressing room for 2 people (with shower and toilets)

2x dressing room for 3 people (with shower and toilets)

4x dressing room for 4 people (with shower and toilets)

Wardrobe/laundry room

Green room with free WiFi

1 quick dressing room adjacent to the stage (upstage right)

## Control Booth

The control booth includes 3 spaces for Lighting, Video and Sound (see drawing for their usual positions).

The booths are located at the back of the house. Its windows can be opened or closed. The stage can be accessed directly and anytime using the stairs to left and right wings.

| CONTROL BOOTH |       |       |
|---------------|-------|-------|
| LX            | VIDEO | SOUND |
| PUBLIC        |       |       |
| SL            | STAGE | SR    |

## Intercommunication

8x Beltpack Green Go HF

3x Beltpack Green Go « wired » (in control booth)

1x Station Green Go (stage operator)

1x Clearcom Station base (linked to the Green Go HF network)

8x Clearcom Beltpack (wired) (1 ch.)

## Prompt Corner

Can be placed stage right or stage left

Selective calls system

Stage and conductor monitors

# Equipment – Stage and Machinery

## Risers:

20x risers 2mx1m Prolight

6x risers 1mx1m Prolight

## Riser legs:

80x 20cm

80x 40cm

80x 60cm

80x 80cm

80x 100cm

24x 120cm

## Riser accessories:

30x riser assembling pieces

12x feet assembling pieces

8x riser wheels

3x 2m safety railing

2x sliding safety railing

6x 1m safety railing

17x chair safety stops 185cm

1x chair safety stops 85cm

10x adhesion pieces for black cloth 200cm

## Stage Drapery

4x borders velvet black Clivia 18m × 5m

6x borders velvet black Clivia 18m × 3m

1x border velvet black Clivia 18m x 1.5m

12x legs velvet black Clivia 7m × 9m

2x velvet black Clivia backdrop 9m × 9m (both equipped on a track system with overlap and handline)

3x velvet black Clivia backdrop 18mx9m

1x cyclorama white polyester 18m × 9,5m

## Vinyl Marley Dance Floors

Gerriets black/white

thickness: 1,2 mm

8x rolls of 20 m × 1,6 m

1x roll of 13,50 m × 1,6 m (for the proscenium)

## Rigging Equipment - Grid

Please note that, although different electric chain hoist positions are possible on our grid, multiple areas are structurally not equipped to rig hoists. A layout plan detailing those areas is available.

Because of that, it is mandatory to draw your hoist positioning needs on our plans (to scale) and to send them to us for approval at the latest 2 weeks before your arrival. This will allow us to approve of the hoist positions or contact you to find a compromise if needed.

**For safety measures, any task done on the grid must be done once the stage has been cleared from all staff members. Please take that into consideration in your set-up and strike schedule. If no time can be dedicated to this on set-up day, we must receive the necessary information on plans (to scale) to do a pre-rig before your arrival.**

**Any rigging equipment used must get maintenance and safety checks every 12 months and respect the swiss rigging norms. The hoists' chains must be minimum 18m long, ideally 20m.**

**Our rigger has the right to refuse using any equipment he judges as inadequate.**

4 Chainmaster SB4.2/13M C1 1 ton, 4m/s (can be operated from stage)  
8 Beam Clamp Eller 3 tons with shackle  
4 Beam Clamp First stage 1 ton  
Various round steelflex slings, steel slings and shackles are available.

# Equipment – Sound

Our FOH and stage sound system's inputs are in DANTE. If your sound mixer doesn't work via DANTE, it will be necessary to take your mix through our mixer so we can use our amps. If your sound mixer can work in DANTE, we will be able to plug your console directly into our sound network, using our IP address system and redundancy.

## Diffusion | FOH

1x Line-Array D&B (position can't be changed), each side has:

4x Y8

2x Y12

1x YSUB

2x D&B 10S (clusters on FOH apron truss, LR sommation, position can't be changed)

4x D&B E4 Front-Fills (Spread out on stage's apron border, LR sommation, position can't be changed)

2x D&B 5S (Control booth monitors)

2x Ampli D&B D40 (Line Array + Subs)

1x Ampli D&B D20 (Clusters + Front-Fills)

1x Ampli D&B 10D (Control booth)

## Diffusion | Stage

4x D&B E8 (with 4x hanging accessories)

8x D&B E12 (with 6x hanging accessories)

2x D&B B6 SUB

2x L-Acoustic 108P with hanging accessories

4x AD system MI-15

3x Ampli D&B D20 (2x racks, 1x movable, 12x amplification channels)

3x Ampli T.Amp TSA1400 (1x racks, 2x movable, 6x amplification channels)

## Sound Mixers

1x Yamaha CL3 (IP address can't be changed) with ADAT MY16 AT card

1x Yamaha QL1 (IP address can't be changed)

## Sources | Sound cards

1x IMac with QLab and DVS

2x CD Tascam SS-CDR200

2x MD Sony MDS-E11

1x AVIO USB

1x AVIO USB C

1x AVIO Bluetooth

## DSP | EQ | Delay | Converters

1x D&B DS10 (converter DANTE-AES for D&B FOH and stage amps)

1x laptop used for DSP control over the FOH amps.

## FX | Dynamics

1x multi-effects TC Electronic M2000  
1x quad compressor BSS DPR 404

## Mics

2x AKG 414 B-ULS 2x AKG C1000  
6x AKG C 547BL  
4x Neumann KM184 (black)  
1x Superlux S502 (couple ORTF)  
2x Shure KSM137  
2x Shure SM57  
4x Shure SM58  
1x Shure SM58 switch  
1x Shure Beta58a  
2x Shure Beta57a  
1x Shure Beta 87a  
1x Shure Beta52  
2x Shure Beta91a  
1x Shure Beta98 H/C  
1x Beyerdynamic M88  
1x Sennheiser MD421 II  
1x Sennheiser e609  
3x Sennheiser e604  
4x Sennheiser K6 with ME 66 capsule  
4x Sennheiser ME 36 (conference mics)  
2x DPA 4099 with clamp set  
4x DPA 4066 headset beige with Microdot/mini-XLR adapter  
2x DPA 4466 headset beige with Microdot/mini-XLR adapter  
2x DPA 4466 headset brown with Microdot/mini-XLR adapter  
2x DPA 4060 lavaliers black with Microdot/mini-XLR adapter  
1x DPA 4061 lavaliers black with Microdot/mini-XLR adapter  
4x DPA 4061 lavaliers beige with Microdot/mini-XLR adapter  
4x Preamp. Microdot/XLR for DPA  
4x Receiver Shure UR4D+ J5-E (dual receiver / 578-638 MHz) with distributed and amplified antennas  
8x Shure UR2 J5-E (mains) with capsules :6x SM58, 3x B58, 3x KSM9, 1x B87  
8x Beltpack Shure UR1 J5-E  
(On demand and if available : 1x Set of 4 HF channels (mobile), with 2x receiver Shure UR4D J5-E, 1x splitter antenna, 4x UR2 / SM58, 4x UR1, 2x antennas.)

## DI-boxes

2x Radial J48 active  
2x Radial PR048 active  
2x Behringer Ultra-DI 100 active

## Mic stands

16x Tall mic stand  
2x Tall mic stand with round base  
4x small-medium mic stand  
3x small mic stand  
6x table mic stand  
2x claw latin perc  
4x speaker stand with round base  
4x speaker stand (tripod)

## Patch

Multiple patching bays with bantam and Speakon(1+/1-) are available throughout the venue and centralized to the main patchbay.

1x Yamaha R101608-D2 rack in main patchbay (DANTE 16 in / 8 out, IP address can't be changed)  
1x Yamaha R103224-D mobile (DANTE 32 in / 16 out + 4 out AES, IP address can't be changed)  
1x Yamaha R101608-D mobile (DANTE 16 in / 8 out, IP address can't be changed)  
1x Multicore XLR 32 in / 8 out, 50m  
1x Multicore XLR 12in / 4out, 10m

## Dressing room monitors

Dressing rooms and backstage areas are equipped with monitors via stage control board.  
Ambient sound mics are available and patchable.

## Other

1x iPad for remote control of CL3 and/or QL1.  
1x dedicated Wifi

# Equipment – Lighting

## Control boards and dimmers

1 ETC EOS Apex 10  
1 ETC EOS Gio@5 (used as backup)  
1 ETC EOS motorized fader wing 10  
1 COMPULITE Vector ultra-violet  
154x 3 KW dimmer circuits (mobile) + 6x 5KW dimmer circuits (mobile).  
2x Luminex LumiNode 12  
4x Luminex LumiSplit 2.10

## Fixtures

12x profile spot Juliat 713 SX 2 KW 29/50°  
20x profile spots Juliat 714 SX 2 KW 15/40°  
18x profile spots Juliat 614 SX 1KW 16/35°  
12x profile spots Juliat 613 SX 1 KW 28/54°  
1x profile spot Juliat 934 2.5 KW HMI  
2x profile spots Juliat 933 2.5 KW HMI  
24x Dalis 860 Juliat  
10x fluorescents quadri Juliat  
15x fluorescents solo Juliat  
16x profile spots RVE 2 KW 8/32  
20x profile spots RVE 1 ou 1,2 KW 8/30  
30x profile spots RVE 1 ou 1,2 KW 18/40  
6x 5 KW Fresnel STRAND studio  
20x CP LDR 2 KW 9/70  
10x Fresnel LDR 2 KW 16/70  
60x CP LDR 1 or 1,2 KW 8/60  
34x cycliodes ADB ACP 1001 1000W (asymmetrical)  
90x PARCAN 64 1 KW CP 61 / CP62 / CP60 / CP95  
2x HMI Fresnel 2,5 KW Arri  
8x Sunstrip active Showtec  
6x DMX blinders (double) (unmovable, see plans)  
37x Nandobeam S6 AYRTON  
12x LED RUSH PAR 2 MARTIN  
4x Sinfonya 600 CLAY PAKY  
10x Mini B CLAY PAKY  
4x Rivale AYRTON

MDG    1x ATMe  
         1x Me3  
         1x theFAN  
Look    2x Viper NT

Other    10x lighting ladder, height: 2m-4m  
         Socapex and extension cables  
         Various DMX splitters

# Equipment – Video

## VP

1x Panasonic PT-RZ 120 with ET-DLE035, 055, 080, 100, 150, standard, 250, 350 lenses  
1x Panasonic PT-D10000E with ET-DLE1 lense (ET-DLE5 lense available on demand)  
1x Panasonic PT-6700 with standard lense  
3x DMX internal Shutter control.  
Hanging/rigging system available.

## Screens

1x Screen for front projection 13m × 7m  
1x Screen for back projection 13m × 7m  
1x Screen for front or back projection 7,5m × 4,3m (can be hung or on legs)

## Video Monitors

2x screen TV Samsung LED 82 cm with HDMI, component, RGB inputs and SDI-HDMI converter.

## Control board

1x Macbook pro M1  
1x Blackmagic ATEM 4 M/E Broadcast Studio 4K  
1x Blackmagic ATEM 2 M/E Advanced Panel 20  
1x Blackmagic Web Presenter HD  
1x Blackmagic Smart Videohub CleanSwitch 12x12  
1x Blackmagic Smartview Duo 2  
Blackmagic HDMI to SDI and SDI to HDMI converters  
2x Decimator HDMI to SDI//SDI to HDMI  
1x video scaler Analog Way Pulse2-3G with control board RK350  
2x DVD players  
1x monitoring screen DELL (VGA/DVI)  
various converters available

## Patch

BNC patchbays (compatible with SDI) are available throughout the whole venue with a centralized patchbay and SDI re-clocker.

1x DVI-D optical cable 100m

## Video Monitors

Video images of the stage and the conductor arrive directly in the control board backstage and are then patchable to any video monitor. The cameras' settings cannot be modified.